

155: 298 Professional Skills Development Course**Fall 2017**Web page: Sakai webpageLectures: Wed 12:15-1:10pm, SEC 118Course Description: The course will cover a number of subjects regarding the professional skills that students need to find a job and be successful as professionalsCourse Objectives: Equip the student with necessary fundamental skills for entering the market place.**Attendance is mandatory. One absence can be excused. Will be administered using i-clickers**Course Context:

Week	Date	Topic	Professor
1	Sep. 6	Resume Writing / Introduction to the department	Marianthi Ierapetritou
2	Sep. 13	Interview Skills	Fuat Celik
3	Sep. 20	Global Competence	Accenture visitor Coor: Androulakis
4	Sep. 27	Leadership and Teamwork	Helen Buettner
5	Oct. 4	Networking	Maggie Stavrianidis (J&J) Coor: Ierapetritou
6	Oct. 11	Guest Lecture (Career Services)	Joe Scott, UCS Coor: Pedersen
7	Oct. 18	Professional Ethics	Meenakshi Dutt (Philips 66 visitor)
8	Oct. 25	Professional oral presentation skills	Shishir Chundawat
9	Nov. 1	Project Management	Nina Shapley
10	Nov. 8	Public Speaking	Naresh Chennamsetty (BMS) – Coor: Ramachandran
11	Nov. 15	Graduate School preparation	Charles Roth
12	Nov. 22	Happy Thanksgiving	
13	Nov. 29	Entrepreneurship	Peter Stavrianidis (Venus Jewelers & Gemologists, Inc.)
14	Dec. 6	Technical Report Writing	Industrial Visitor
15	Dec. 13	Panel about chemical engineering Career options	George Tsilomelekis