

**155: 298 Professional Skills Development Course Fall 2016**

Web page: Sakai webpage

Lectures: Wed 12:15-1:10pm, SEC 118

Course Description: The course will cover a number of subjects regarding the professional skills that students need to find a job and be successful as professionals

Course Objectives: Equip the student with necessary fundamental skills for entering the market place.

**Attendance is mandatory. One absence can be excused. Will be administered using i-clickers**

Course Context:

<b>Week</b>	<b>Date</b>	<b>Topic</b>	<b>Professor</b>
1	Sep. 7	Resume Writing / Introduction to the department	Marianthi Ierapetritou
2	Sep. 14.	Interview Skills	Fuat Celik
3	Sep. 21	Global Competence	Ioannis Androulakis <i>(Accenture visitor)</i>
4	Sep. 28	Leadership and Teamwork	Helen Buettner
5	Oct. 5	Networking	<i>Maggie Stavrianidis (J&amp;J)</i>
6	Oct. 12	Guest Lecture (Career Services)	<i>Joe Scott, UCS (Pedersen Coordinator)</i>
7	Oct. 19	Professional Ethics	Meenakshi Dutt
8	Oct. 26	Professional presentation skills	Shishir Chundawat
9	Nov. 2	Graduate School preparation	Charles Roth
10	Nov. 9	Public Speaking	<i>Naresh Chennamsetty (BMS) – Ramachandran (coordinator)</i>
11	Nov. 16	Project Management	Nina Shapley
<i>12</i>	<i>Nov. 23</i>	<i>Happy Thanksgiving</i>	
13	Nov. 30	Entrepreneurship	<i>Peter Stavrianidis (Venus Jewelers &amp; Gemologists, Inc.)</i>
14	Dec. 7	Technical Presentation/Report Writing	George Tsilomelekis/Haoran Zhang
15	Dec. 14	Panel about chemical engineering Career options	Ben Glasser